

OFFER REQUEST

CERTIFICATION RENEWAL CHANGE ORGANIZATION EXTENSION INTEGRATED

<input type="checkbox"/> ISO 9001:2015	<input type="checkbox"/> ISO 45001:2018	<input type="checkbox"/> ISO/IEC27001:2022	<input type="checkbox"/> ISO 22301:2019	<input type="checkbox"/> other:
<input type="checkbox"/> ISO 14001:2015	<input type="checkbox"/> ISO 50001:2018	<input type="checkbox"/> ISO/IEC 20000-1:2018	<input type="checkbox"/> ISO 22000:2018

FOR ISO 13485 OFFER REQUEST, REQUEST THE APPROPRIATE FORM FROM THE SECRETARIAT

GENERAL INFORMATIONS

Business name			
VAT number		Tax code.	
SDI code / pec			
Website		e-mail	
Reference person		Role	Cell.

REGISTERED OFFICE

Address			
POSTAL CODE		City and Province	
Tel.		e-mail	

IS THE REGISTERED OFFICE ALSO OPERATIONAL? YES NO

MAIN OPERATIONAL OFFICE

Address			
POSTAL CODE		City and Prov.	
Tel.		e-mail	

IS THE ORGANIZATION PART OF A LARGER STRUCTURE? YES NO If so, which one?

NUMBER OF SITES TO BE CERTIFIED IN TOTAL: _____ (FOR THE ADDRESS OF THE OTHER OFFICES, COMPLETE THE SECOND SHEET)

STAFF INVOLVED IN THE SG

Total number of employees: (report the total employees, including partners, employees, collaborators, etc.)			
of which	Full time	Part time	Occasional
n. top management / direction			
n. production department/main service employees			
n. workers for support / secondary processes			
n. seasonal workers			
n. members / collaborators			
Other:			
n. working shifts/times (specify if night):			

INFORMATION ON THE MANAGEMENT SYSTEM		*the SG must have been implemented for at least 3 months	
Management System active since*?		In the case of a multi-site , is the SG applied centrally in all the sites to be certified? (FOR OTHER LOCATIONS COMPLETE THE SECOND SHEET)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you already certified?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Indicate with which Organization*:	
For which standard(s) and certificate (s) expiration	*IN THE EVENT OF TRANSFER FROM ANOTHER ORGANISM it is mandatory to attach a copy of the certificate in your possession, a copy of the reports from the previous organization, a copy of the system documentation in force, and complete the transfer audit declaration which will be sent by the secretariat (ref . REGULATION QS QUALITY SERVICES published on the website www.qualityservices.com.mt)		
Consultant (specify name and company)			
Have you foreseen less applicability of some standard points?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Which? Include rationale:			

PURPOSE OF CERTIFICATION	
FIELD OF APPLICATION: summary description of the activities carried out to be indicated on the final certificate and IAF codes / categories / technical areas of reference	
Indicate the most suitable period/days to allow QS to view the actual activities subject to certification (e.g. seasonal production activities, activities carried out only on some days of the week , carrying out courses, active construction sites, etc.)	

OTHER OPERATIONAL OFFICES OR OFFICES WITH EXTERNAL WORK ACTIVITIES (E.G. CONSTRUCTION SITE/CLEANING/TRAINING) / SITES FOR OUTSOURCING ACTIVITIES / TEMPORARY SITES		
SITE, ADDRESS	ACTIVITY CARRIED OUT AND DESCRIPTION OF TYPE OF SITE (specify if they are outsourced activities or temporary sites)	AVERAGE NUMBER OF EMPLOYEES (if not already included in the total number reported on the previous page)

TO BE COMPLETED FOR ISO 14001 CERTIFICATION REQUESTS

Report the significant environmental aspects of the site(s).	
Relevant legislative obligations (e.g. presence or absence of AUA, AIA, other authorizations relating to the site)	
Does the organization produce, transport and/or dispose of special and/or dangerous waste?	<input type="checkbox"/> YES <input type="checkbox"/> NO If YES which:
CPI presence Atmospheric emissions Contamination of soil/water resources	
Use/possession of dangerous substances Is application of the ADR Agreement required?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
Any environmental accidents that have occurred in the last few 3 years	

TO BE COMPLETED FOR ISO 45001 CERTIFICATION REQUESTS

Report significant risks of the site(s) and activities for the health and safety of workers in relation to the relevant processes	
Significant legislative obligations (specific authorizations for activities carried out)	

Presence of CPI	
Use of dangerous substances or materials during Activity carried out	
Any accidents at work in the last 3 years	
If different from the consultant/company already indicated, report the names of the main technical consultants for OSH (e.g. OSH coordinator, technician for carrying out OSH inspections and/or internal audits, for assistance the investigation of accidents and incidents, risk analysis, legal technician)	

TO BE COMPLETED FOR ISO 50001 CERTIFICATION REQUESTS

Energy consumption: what is your annual energy consumption in kWh or TJ?	
Energy sources: provide a list of your energy sources for your activity	
Is your company classified as energy intensive?	
Processes: provide a list of processes that use a significant amount of energy based on your activities	
Improvements applied from an energy point of view in the last 3 years	

TO BE COMPLETED FOR ISO/IEC 27001 CERTIFICATION REQUESTS

Nature of the data processed	<input type="checkbox"/> DETAILS <input type="checkbox"/> - MUNICIPALITY <input type="checkbox"/> BOTH NOTE:
Does the data processed come from or are also intended for/from public bodies?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PARTIALLY NOTE:
Processing and storage methods (data)	<input type="checkbox"/> ON PAPER <input type="checkbox"/> COMPUTER SCIENTIST <input type="checkbox"/> BOTH NOTE:
The data archived	<input type="checkbox"/> INSIDE THE ORGANIZATION <input type="checkbox"/> OUTSIDE THE ORGANIZATION <input type="checkbox"/> BOTH (if external, indicate the site address in the site list table)

n. of stations of work:		NOTE:
IT structure	<input type="checkbox"/> standardized IT platform <input type="checkbox"/> different IT platforms (different operating systems, servers, networks) <input type="checkbox"/> more than two IT platforms, different networks	
Asset inventory	<input type="checkbox"/> PRESENT <input type="checkbox"/> YET TO BE DONE	
Outsourcing suppliers related to data retention (level of dependency and type of data/activity)		
Use of one or more cloud services (and incidence of use)		
IT system development	<input type="checkbox"/> INTERIOR <input type="checkbox"/> EXTERIOR <input type="checkbox"/> BOTH	
Legislative obligations significant in relation to data security, particular restrictions or anything else to be reported to the institution (e.g. limited access to data/information)		
SoA implementation (statement of applicability) / DdA Declaration of Applicability based on annex A – rev of		
Set/Asset of additional controls applied (e.g. ISO 27017)		

TO BE COMPLETED FOR ISO 22000 CERTIFICATION REQUESTS

HACCP NUMBER		
List the HACCP plans covering the product/service lines included in the scope		
Title (specify for which product line/type of service)	Rev and date	

ISO 22000 - SPECIFIC NOTES FOR CATEGORY E – CATERING

Indicate the structures where the catering and meal distribution services are carried out and indicate whether the contracts are permanent or temporary (e.g. cooking centres, meal distribution centres, catering)

SITE/STRUCTURE AND ADDRESS	KIND OF ACTIVITY'	PERIOD/DURATION

To be completed in every applicable part and returned via e-mail to one of the following addresses:

info@qualityservices.com.mt

technicalsecretary@qualityservices.com.mt / commerciale@qualityservices.com.mt

or sales offices : amministrazione@qsitaly.net - info.torino@qsitaly.net

PLEASE ATTACH UPDATED COMPANY VISIT

Without properly compiling the necessary data it will not be possible to formulate a quote. If necessary, contact the secretariat. The company assumes responsibility for the correctness and truthfulness of the information provided on which it will be formulated the estimate, in case changes to the initial situation occur or undeclared data emerge during the audit influence the first economic evaluation, QS reserves the right to proceed with the revision of the offer.

We inform you that all information and personal data provided by the company at the time of this request will be processed by QS QUALITY SERVICES LTD and authorized partners for the purposes of managing the contractual relationship and the resulting administrative obligations. Information regarding our data protection policies can be consulted at www.qualityservices.com.mt or can be requested from our offices, or by contacting the company DPO at privacy@qualityservices.com.mt

DATE

NAME AND SURNAME LEGAL REPRESENTATIVE AND/OR SIGNATURE

