



# RULES BCMS

## Business continuity Management Systems

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*Revision Register:*

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03/06/2024	1	01	Integration Requirements ISO 22301:2019	RSG	ADM
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## 1. GENERAL

These Rules define the additional procedures, not as substitute, applied by QS for certification of business continuity management systems in comparison to what is already defined in the General Rules for the certification of Management Systems.

QS issues the certification in accordance with requirements of standard ISO/IEC 17021-1:2015, ISO 17021-6:2014 to Organizations whose Management System has been recognized in accordance with the requirements ISO 22301:2019.

In addition, upon request, QS can carry out conformity assessments of a Quality Management System according to other normative documents of reference and, if appropriate, issue the certification (ISO 9001, ISO/IEC 20000-1).

In addition, ISO 22301:2019/Amd 1:2024, requires organisations to actively assess and address the implications of climate change in their operations and strategic planning.

## 1.2 APPLICATION

It is now accepted that in certain sectors, such as that of information and communication technology, or in complex supply chains (automotive, aerospace and defence, railways) or in the hospital or banking and insurance sectors, the ability to provide products and deliver services, even in the face of events that compromise the organisation's operations, is becoming a discriminating element. Processes need to be designed from a risk management perspective and, in particular, implemented by considering and rationalising their resilience to adverse events that limit their ability to achieve their objectives, especially for the most critical events.

ISO 22301:2012 is the specific standard in the field of business continuity management systems which is aimed at companies in all sectors. The document defines the processes required for a Business Continuity Management System.

### 1.1 Term and definition

**BCMS:** Business Continuity management system

## 2. REFERENCE STANDARD/REQUIREMENTS FOR CERTIFICATION

To get certification by QS, a BCMS shall meet initially and over time the requirements of ISO 22301 and the additional ones required by Accreditation Bodies.

ISO/IEC TS 17021-6:2014 Conformity assessment — Requirements for bodies providing audit and certification of management systems — Part 6: Competence requirements for auditing and certification of business continuity management systems

ISO 22301:2019 Security and resilience — Business continuity management systems — Requirements

ISO 22316:2017 Security and resilience — Organizational resilience — Principles and attributes

ISO/TS 22318:2021 Security and resilience — Business continuity management systems — Guidelines for supply chain continuity management

ISO/TS 22330:2018 Security and resilience — Business continuity management systems — Guidelines for people aspects of business continuity

ISO 31000:2018 Risk management — Guidelines

## **INITIAL CERTIFICATION**

Together with the certification request, the Company, in addition to the General Rules for the Certification of Management Systems, will have to make available to QS also a documented information of Quality Management System that includes:

- the description of processes and their interactions;
- scope of application and the reasons and if there is different degree of application on the same requirements as a function of business reality and work Context.

The cost of certification activity is proportional to the number of man-days (m/d) necessary to the evaluation of the quality management system of the Organization and the level of complexity/criticality of it with reference to document IAF MD 5 in the version in force.

## **AUDIT STAGE 1**

The Stage 1 audit must be conducted entirely at the organisation's site.

## **AUDIT STAGE 2.**

For STAGE 2 audit certification ISO 22301 is applied what is already defined in the QS General Rules for the certification of Management Systems.

## **SURVEILLANCE AUDIT**

For surveillance audit ISO 22301 is applied what is already defined in the QS General Rules for the certification of Management Systems.

## **RECERTIFICATION AUDIT**

For recertification audit ISO 22301 is applied what is already defined in the QS General Rules for the certification of Management Systems.